

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

You are hereby summoned to attend the next meeting of the Parish Council which is to be held in Matfen Village Hall on **Tuesday 24 March 2020 at 7.00 pm**, when the following items will be discussed:-

AGENDA

- 0220.01 The Council will hear residents on any matter they wish to raise
- 0220.02 To receive apologies for absence
 - To receive, and consider for approval, apologies for absence and reasons given
- 0220.03 To receive Declarations of Interest
- 0220.04 County Councillors Report
- 0220.05 To approve and sign the minutes of the meeting held on **28th January 2020** [See enclosed]
- 0220.06 Actions taken following the meeting held on **28th January 2020**
- 0220.07 Finance/Administration
 - a) Accounts for payment – to approve expenditure
 - b) To accept and approve Bank Reconciliation for the period ended [See enclosed]
- 0220.08 Correspondence and information items – listed
- 0220.09 Planning Applications
 - a) To receive decisions of submitted planning applications [See attached list]
 - b) To consider responses to planning applications received [See attached list]
- 0220.10 Village Issues and Highways Matters
 - a) To receive reports of any village issues or highways matters from Councillors
- 0220.11 Items for the next agenda
- 0220.12 Date and time of next meeting – **19 May 2020 at 7pm**

Signed:



Clerk

Date: 21st January 2020

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone’s decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting, they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

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Correspondence received since the January meeting

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Rachel Dempsey	Letter to PC following the last meeting
Philip Chaffer	Email to PC following last meeting
Northumberland County Council	Notice of Public Spaces Protection Order for the control of dogs
Northumberland County Council	Public Spaces Protection Order for the consumption of alcohol in designated public spaces for Matfen
Information items	
NALC	Weekly eNews

Accounts for payment on 24th March 2020

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Mrs A Senior	Clerical services	455.60		455.60	
H M Revenue and Customs	PAYE	113.80		113.80	
Mutts Butts	Dog bags dispenser refill	68.15	11.36	56.79	
Matfen Village Hall	Hall rent x 2	20.00		20.00	
Mrs A Senior	Expenses – Postages/Travel/Stationery				
Mrs L Paterson	Public toilet cleaning				
Ponteland Town Council	Contribution towards Bus Service No 74 (wef 1.04.20)	600.00		600.00	

Planning Applications

Reference No	Address	Details	Decision