

I HEREBY GIVE YOU NOTICE THAT the Annual Parish Meeting will be held in Matfen Village Hall on Tuesday 28th May 2019 at 7.00pm followed by the Annual Meeting of the Parish Council when the following items will be discussed:

ANNUAL PARISH MEETING

AGENDA

1. Attendance by Ken McDonald, Northumberland County Council Gypsy and Traveller Liaison Officer
2. Opportunity for members of the public to raise matters in relation to Matfen .
3. Chairman's Annual Report 2018-2019
4. Clerk's Annual Finance Report 2018-2019
5. County Councillor's Report
6. To consider any resolutions of which due notice has been given.
7. Any other business

Signed:



Clerk

Date: 21 May 2019

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone's decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

I HEREBY GIVE YOU NOTICE THAT the Annual Meeting of the Parish Council will be held in Matfen Village Hall on **Tuesday 28 May 2019 following the Annual Parish Meeting which will be held at 7.00 pm**, when the following items will be discussed:-

ANNUAL MEETING OF THE PARISH COUNCIL

AGENDA

1. Election of Parish Council Chairman
2. Election of Parish Council Vice Chairman
3. Apologies for Absence
4. Declarations of Interest
5. The Council will hear residents on any matter they wish to raise.
 - a) To consider play area proposals for Matfen Sports Ground [See enclosed]
6. County Councillors Report
7. To approve the minutes of the meeting held on 26th March 2019 [See enclosed]
8. To consider any matters requiring Council action that may arise from the preceding Annual Parish Meeting
9. Finance
 - a) Accounts for payment
 - b) Risk Assessment [See enclosed]
10. Annual Governance and Accountability Return for 2018/19
 - a) To approve the Annual Governance Statement [See enclosed draft copy]
 - b) To approve the draft annual accounts for 2018/19 [See enclosed draft copy]
 - c) To approve the Accounting Statement and Explanation of Variances [See enclosed draft copy]
 - d) To confirm and approve the Certification of Exemption [See enclosed draft copy]
11. Correspondence – listed
12. Planning Applications
 - a) Planning applications/decisions
 - b) Issues arising
13. Village Issues
14. Any urgent business allowed by the Chairman
15. Date & time of next meeting

Signed:



Clerk

Date: 21 May 2019

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone’s decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

Correspondence received since the March meeting

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Northumberland Assoc of Local Councils	Northumberland and Newcastle Local Councillor Census – April 19
Northumberland County Council	Notification of new arrangements for Recovery of Costs for Provision of Traffic Management and other Support Services to Event Organisers
Northumberland County Council	Community Chest Scheme 2019
Northumberland County Council	Surface Dressing 2019 – Advance Notification (C340 Matfen Village North & U9022 Standing Stone to West Moorhouses)
Northumberland County Council	Weed Control Programme 2019
Northumberland County Council	Housing Strategy for Northumberland 2019-2021 Consultation
Northumberland County Council	Tour of West Sleekburn Material Recycling Facility
Northumberland Assoc of Local Councils	Northumberland National Park Draft Local Plan – May 2019
Northumberland Assoc of Local Councils	VE Day 2020
Climate Change Northumberland	Climate Emergency Petition
Information items	
NALC	Weekly eNews
Community Action Northumberland	Invitation to Spring Conference
Northumberland Day	Northumberland Day 2019
Clerks and Councils Direct	May 2019 Issue 123

ACCOUNTS FOR PAYMENT ON 28th MAY 2019

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Mrs L Paterson	Public toilet cleaning – Feb/March 19	100.00		100.00	101031
Mrs A Senior	Clerical services	455.60		455.60	101032
HM Revenue & Customs	PAYE	113.80		113.80	101033
Matfen Village Hall	Rental – May 2019	10.00		10.00	101034
Mrs A Senior	Play area inspection	75.00		75.00	101035
Northumberland ALC	Subscription 2019	135.62		135.62	101036
Fenland Leisure Products	Grasslok Pins to repair Ingoe Play Area safety surface	33.60	5.60	28.00	101037
Mrs L Paterson	Cleaning April/May 19				101038
Greenbarnes	Notice boards for Ingoe and Ryal	2067.32	344.55	1722.77	101039
GJP Services	Telephone box refurbishment	822.00		822.00	101040
Income					
Northumberland CC	Precept payment	5250.00		5250.00	10.05.19